



Tools:	#2 #3 Phillips head, Rubber mallet or hammer, Small flathead screwdriver, Allen key, Box cutter.
Skill Set:	Good manual dexterity
Estimated Time:	13 minutes per chair
Steps:	 Armrest - 2min Turn the chair upside down so the bottom of the arm set is visible. Locate the two fasteners on each arm and unfasten. Remove the arm rest from the frame.
	2. Seat - 2min Turn the chair upside down so the bottom is visible. Locate the three (3) screw fasteners located underneath the frame and unfasten. Locate and unscrew the bumper side clamp. Remove the seat panel from the chair frame.
	3. Back Rest - 4min Pull the back upward to remove back rest from the chair frame or use rubber mallet, knock the underside of the back rest. Continue to knock until the back rest is free from the frame. In upholstered seat, pry the upholstery away from the plastic with the help of box cutter.
	 Casters - 2min Lay chair on back. Grasp and pull to remove casters from the base.
	 Base - 1min Hold the base legs firmly and strike the bottom of cylinder with a hammer until base comes loose, remove base.
	 Cylinder - 1min Remove cylinder by placing one hand on can of cylinder and hit the bottom of the mechanism with hammer until cylinder separates from mechanism.
	 Mechanism - 1min Turn the chair upside down so the bottom is visible. Locate the four (4) fasteners located on the underside of the seat frame and unfasten. Remove mechanism from the seat frame.